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FM PTC WASHINGTON DC//ALARACT//

TO ALARACT

ZEN/RMY/OU=ORGANIZATIONS/OU=ADDRESS LISTS/CN=AL ALARACT(UC)

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SUBJ: ALARACT 121/2009 - MANDATORY USE OF MEDPROS AND DISTRIBUTION OF  
DA 3349 PHYSICAL PROFILE

UNCLASSIFIED//

THIS MESSAGE HAS BEEN SENT BY THE PENTAGON TELECOMMUNICATIONS CENTER  
ON BEHALF OF DA WASHINGTON DC//DASG-MCLO-HPS//DAMO-DASG//

THIS ALARACT MESSAGE IS BEING SENT OUT ON BEHALF OF THE SURGEON  
GENERAL//

SUBJECT: MANDATORY USE OF MEDPROS AND DISTRIBUTION OF DA 3349  
PHYSICAL PROFILE

REF/A/DODI 6025.19/INDIVIDUAL MEDICAL READINESS (IMR)/DTD 03 JAN  
2006//

REF/B/AR 40-501/ STANDARDS OF MEDICAL FITNESS, RAPID ACTION REVISION  
DTD 10 SEP 2008//

1. (U) ALL UNITS WILL COMPLY WITH AR 40-501 REQUIREMENTS FOR  
DISTRIBUTION OF THE DD 3349 PHYSICAL PROFILE, AND AR 40-501  
REQUIREMENTS FOR RECORDING OF INDIVIDUAL MEDICAL READINESS (IMR)  
DATA TO THE MEDICAL PROTECTION SYSTEM (MEDPROS). FINDINGS OF THE  
FY09 DEPARTMENT OF THE ARMY INSPECTOR GENERAL (DAIG) INSPECTION ON  
THE MEDICAL READINESS PROCESS CONCLUDED THAT MANY INSTALLATIONS  
CONTINUE TO RELY ON SOLDIERS HAND-CARRYING THEIR PROFILES (DA 3349  
PHYSICAL PROFILE) AS THE SOLE MEANS TO INFORM THE CHAIN OF COMMAND.  
THIS IS IN DIRECT VIOLATION OF AR 40-501. AN ADDITIONAL DAIG  
FINDING WAS THAT DELAYED UPDATING OF DATA WITHIN MEDPROS CAUSES  
INACCURATE REPORTING OF SOLDIERS MEDICAL READINESS.
2. (U) PROCEDURES FOR DISTRIBUTION OF DA 3349 AND REQUIREMENTS FOR  
ENTRY OF MEDICAL READINESS DATA IN MEDPROS ARE CLEARLY DESCRIBED IN  
AR 40-501. FAILURE TO COMPLY WITH AR 40-501 REQUIREMENTS DECREASES  
A UNIT COMMANDER'S ABILITY TO MONITOR AND TIMELY RESPOND TO ISSUES  
AFFECTING THE MEDICAL READINESS STATUS OF THEIR SOLDIERS. CURRENT  
REGULATORY GUIDANCE (PER AR 40-501 EXTRACTS BELOW), WILL BE ADHERED  
TO UNTIL RESCINDED OR REPLACED.
3. (U) DISPOSITION OF DA 3349 PHYSICAL PROFILE (FROM AR 40-501).  
THE UNIT COMMANDER AND MILITARY PERSONNEL OFFICE (MILPO) COPIES OF  
DA FORM 3349 WILL BE DELIVERED BY MEANS OTHER THAN THE INDIVIDUAL ON  
WHOM THE REPORT IS MADE:
  - 3.A. (U) MEDPROS. THE PROFILING OFFICER (OR APPROVING AUTHORITY IF  
APPLICABLE) IS RESPONSIBLE FOR ENSURING THAT THE PULHES AND DATE OF  
PERMANENT PROFILE IS ENTERED INTO MEDPROS.
  - 3.B. (U) PERMANENT PROFILE. ORIGINAL TO THE SOLDIER'S HEALTH RECORD;  
ONE COPY TO THE UNIT COMMANDER; ONE COPY TO THE SOLDIER; ONE COPY TO  
THE MILPO.
  - 3.C. (U) TEMPORARY PROFILE. ORIGINAL IN THE SOLDIER'S HEALTH  
RECORD; ONE COPY TO THE UNIT COMMANDER; ONE COPY TO THE SOLDIER.
4. (U) MEDPROS ENTRY OF MEDICAL READINESS DATA (FROM AR 40-501).
  - 4.A. (U) MEDPROS IS THE HQDA STANDARD FOR TRACKING ALL INDIVIDUAL

MEDICAL READINESS INDICATORS FOR ALL COMPOS.

- 4.B. (U) THE PULHES WILL BE UPDATED TO REFLECT PERMANENT PROFILES ONLY.
- 4.C. (U) THE RESULTS OF THE PERIODIC HEALTH ASSESSMENT (PHA) WILL BE DIRECTLY ENTERED INTO MEDPROS AT THE POINT OF SERVICE (POS). ALL INDIVIDUAL MEDICAL READINESS (IMR) ITEMS WILL BE DOCUMENTED ON THE DD FORM 2766 AND IN MEDPROS.
- 4.D. (U) IF THE SOLDIER HAS RECENTLY BEEN DEPLOYED, THE DATE OF COMPLETION OF DD FORM 2796, POST DEPLOYMENT HEALTH ASSESSMENT, AND DD FORM 2900, POST-DEPLOYMENT HEALTH REASSESSMENT (PDHRA) WILL ALSO BE ANNOTATED IN MEDPROS. AN ABBREVIATED PHA CAN BE COMPLETED WITH EITHER OF THESE POST-DEPLOYMENT HEALTH ASSESSMENTS.(DETAILED INFORMATION FOUND IN AR 40-501, CH. 11)
- 4.E. (U) ALL ADMINISTERED IMMUNIZATIONS WILL BE IMMEDIATELY DOCUMENTED IN MEDPROS AND ON DD FORM 2766 AT THE POINT OF SERVICE.
- 4.F. 9U) SOLDIERS WHO WILL NOT DEPLOY WITH THE UNIT FOR VARIOUS MEDICAL REASONS WILL BE CONSIDERED "MEDICALLY NOT READY" AND CATEGORIZED AS "RED" IN MEDPROS.
- 4.G. 9U) SOLDIERS WHO HAVE COMPLETED APPROPRIATE BOARD ACTIONS (MOS MEDICAL RETENTION BOARD (MMRB), PHYSICAL EVALUATION BOARD (PEB)) MUST HAVE THE APPROPRIATE PROFILE CODE(S) (FROM BOX 2 ON DA FORM 3349) ENTERED INTO MEDPROS.
- 4.H. (U) ALL IMR DATA WILL BE UPDATED IN MEDPROS FOR ALL ARMY PERSONNEL (ALL COMPOS), INCLUDING DEPLOYING DEPARTMENT OF THE ARMY CIVILIANS, REGARDLESS OF TRICARE ENROLLMENT.
- 4.I. (U) UNTIL BI-DIRECTIONAL INTERFACES ARE FUNCTIONAL, MEDICAL READINESS SERVICES COMPLETED IN AHLTA (WITH THE EXCEPTION OF IMMUNIZATIONS WHICH ALREADY UPDATES DEERS AND MEDPROS) MUST BE UPDATED IN MEDPROS WITHIN 72 HOURS OF COMPLETION.
5. (U) UNIT COMMANDERS WILL ENSURE COMPLIANCE WITH AR 40-501 REQUIREMENTS FOR PROFILING AND IMR ACTIVITIES CONDUCTED BY HEALTHCARE PERSONNEL AT THEIR RESPECTIVE UNITS. MILITARY TREATMENT FACILITY (MTF) AND TABLE OF ORGANIZATION AND EQUIPMENT HEALTHCARE PERSONNEL WILL COMPLY WITH AR 40-501 REQUIREMENTS FOR DISTRIBUTION OF DA 3349 AND MEDPROS ENTRY OF MEDICAL READINESS DATA. SENIOR COMMANDERS WILL ENSURE THAT INSTALLATION ACTIVITIES FULLY SUPPORT COMMANDERS IN THE ACCOMPLISHMENT OF THEIR MISSION.
6. (U) TO REGISTER FOR DATA ENTRY ACCESS, GO TO [HTTPS://APPS.MODS.ARMY.MIL/MEDPROS/SECURED/ACCESS\\_MODS.ASP](https://apps.mods.army.mil/MEDPROS/SECURED/ACCESS_MODS.ASP) AND COMPLETE THE AAIT-DC FORM 9R. UPON COMPLETION OF THE REGISTRATION PROCESS, THE MODS HELP DESK WILL PROVIDE THE USER WITH THE LOGON ID AND PASSWORD AND ACCESS INSTRUCTIONS. FOR ADDITIONAL INFORMATION, PLEASE CONTACT THE MODS HELP DESK AT [MODS-HELP@ASMR.COM](mailto:MODS-HELP@ASMR.COM) OR COM: 1-888-849-4341.
7. (U) POC:
  - 7.A. (U) HQDA POCS: LTC MARK MCPHERSON, COM: 703-681-0102, DSN: 761-0102, EMAIL: [MARK.MCPHERSON@US.ARMY.MIL](mailto:MARK.MCPHERSON@US.ARMY.MIL) OR MS. REA NUPPENAU, COM: 703-681-3157, EMAIL: [REA.NUPPENAU@US.ARMY.MIL](mailto:REA.NUPPENAU@US.ARMY.MIL).
  - 7.B. (U) HQDA AOC-CAT: SURGEON ACTION OFFICER, COM: 703-693-4821, DSN: 223-4821, EMAIL: [OTSG.AOCCAT@US.ARMY.MIL](mailto:OTSG.AOCCAT@US.ARMY.MIL).
8. (U) ACKNOWLEDGE RECEIPT BY EMAIL TO POC IN PARA 7.B.
- 9.(U) EXPIRATION DATE CANNOT BE DETERMINED